

**Village of Dansville
Regular Meeting Minutes
March 14, 2022**

1. **Call to Order:** At 6:02 P.M. in Dansville Village Hall, 1360 Mason St., Dansville, Mi 48819,
By President Stolz.
Pledge Recited
2. **Roll Call/Present:** Ceccanese, Barth, Kirby, Schubert, Barrett, Rockwell, Stolz
Non – Voting Members: Parsons, Gailey
Absent:
Guests:
3. **Approval of Agenda:** Motion to approve agenda made by Ceccanese, 2nd by Schubert.
Unanimously Carried.
4. **Approval for February Minutes:** Motion to approve the February 14 Regular Meeting, February 28 Public Hearing, and February Special Meeting Minutes made by Schubert, 2nd by Ceccanese.
Unanimously Carried.
5. **Payment of Bills:** Motion to approve made by Barth, 2nd by Rockwell. Roll Call. Unanimously Carried.
6. **Communications:**
 - a. **President Report:** Given and Received.
 - b. **Clerk Report:** Given and Received.
 - c. **Treasurer Report:** Given and Received.
 - d. **DPW Report:** Given and Received.
7. **Citizens' Concerns***
 - a. Candidate for Ingham County Commissioner introduced herself and talked about how she hopes to help places like Dansville.
 - b. Resident asked why the snow removal from roads and sidewalk seems to be so delayed in the mornings.
8. **New Business:**
 - a. **Meeting Procedures and Policies**
9. Motion to approve meeting procedures and policies made by Ceccanese, 2nd by Barrett.
Unanimously Carried.
 - Add meeting procedures and policies to February agenda for approval and vote in the future.
 - b. **Investment Policy, Capitalization Policy, Conflict of Interest Policy**
 - Motion to adopt the Capitalization policy made by Rockwell, 2nd by Barrett.
Unanimously Carried.
 - Motion to adopt the Conflict-of-interest Policy made by Ceccanese 2nd by Barrett. Unanimously Carried.
 - c. **Water Tower and DDA**
 - DDA would like to present a plan to pay off the water tower in a quicker fashion than the current loan that has 26 years left. Refunding is not an option at the moment as previously thought because of delays with the audit and the current market. The DDA will draft up a proposal and help create a resolution to put in place. This will be presented at the next meeting.

d. Roadwork

- Motion to approve Capital Asphalt with the proposal they provided for road work (north side of Jackson St. and all of Chestnut St.) made by Rockwell 2nd by Barrett. Roll Call. Unanimously Carried.

10. Old Business:

a. 10 Year Plan (infrastructure wording update)

- Motion to approve the 10-year plan made by Ceccanese, 2nd by Kirby. Unanimously carried.

b. Department of Public Works (ordinance, job descriptions, evaluations, etc.)

- Motion to create an Ordinance to create the Department of Public Works made by Rockwell, 2nd by Barth, this will supersede anything prior to this Ordinance and resolutions. Unanimously carried.
- Motion to approve the job descriptions of the Department of Public Works Director, Department of Public Works Worker, and Department of Public Works Job Specific Worker made by Ceccanese, 2nd by Rockwell. Roll Call. 4 - yes, 3 – no. Carried.
- Motion to adopt the skilled labor evaluation form made by Kirby, 2nd by Ceccanese. Roll Call. 5 -yes, 1- no

11. Board Member Comments/Concerns:

Trustee Rockwell - Mentioned the state of the old fire house, and how it should be cleaned and better maintained.

Trustee Barrett - The parking in front of the Post office, is dangerous and needs to be taken away.

12. Adjourn: Motion to Adjourn at 9:00 P.M. made by Ceccanese, 2nd by Kirby. Unanimously carried.

Respectfully submitted,

Kelsey Parsons – Village of Dansville / DDA Clerk