Village of Dansville
Downtown Development Authority
Meeting Minutes
March 6, 2025

I. Call to Order

The meeting was called to order at 7:00 PM on March 6, 2025, at the Dansville High School Library, 1264 East South Street, Dansville, MI, by Interim President Halsted.

II. Roll Call

Present: Parsons, Ashton, P. Rutan, Bushard (Village President Pro Temp.), Elliott, Hart, Halsted
Absent: Eifert, Hershiser, Kuch, C. Rutan, Hallock
Guest: Richard Enty

III. Approval of Agenda

Motion to approve the agenda made by P. Rutan, seconded by Elliott. Motion passed unanimously.

IV. Approval of Minutes

- **February Meeting Minutes**: Motion to approve made by P. Rutan, seconded by Elliott. Motion passed unanimously.
- **March Special Meeting Minutes**: Motion to approve made by Elliott, seconded by P. Rutan. Motion passed unanimously.

V. Approval of Payables

Motion to delay payment of the February bills pending clarification of the items included made by Hart, seconded by P. Rutan. Motion passed unanimously after a roll call vote.

VI. Reporting

- **Clerk's Report:** Given and received (see web site for the report).
- **Treasurer's Report:** Given and received. (see web site for the report)

VII. Communications

- **LEAP (Richard):** Richard provided an update on LEAP's current offerings, including small business resources and training opportunities. Housing and childcare are high priorities for LEAP.
- **Village Meeting (Village President):** No details provided.
- **Township:** No details provided.
- **School Board:** No details provided.

VIII. New Business

- **DDA Land Discussion:**
  A discussion was held regarding the status of the DDA property adjacent to residential property and the possibility of sale to the owners of those properties. Motion made by Elliott not to sell any DDA land at this time, seconded by P. Rutan. Motion passed unanimously.
- **Open DDA Seat(s):**
  Interim President Halsted proposed inviting Village residents to join the DDA. Carrie Kodish, who attended the meeting, expressed interest in joining. Motion to approve Carrie Kodish's membership made by Hart, seconded by Elliott. Motion unanimously carried and will be forwarded to the Village Council for final approval.
- **Hall Rental Fee:**
  Hart presented a proposal to adjust the hall rental fees to $100 for Village residents and $125 for non-residents. Motion made by Hart, seconded by Elliott. Motion passed unanimously.

IX. Old Business

- **Allen Edwin Homes:** A discussion was held recapping the recent home tour. Richard Enty will explore other possible developers to recommend for additional options.
- **Village Hall Renovation:** Hart recused herself from this discussion.
  - Bathroom floors have been completed.
  - Motion to apply a matte topcoat to the entire floor, with a solid color for the bathrooms and hallways, up to $3,000, made by Halsted, seconded by Elliott. Roll call vote: 2 abstentions, 2 yes, 1 no. Motion did not pass.
  - Motion to apply a matte topcoat to the entire floor and a solid color for the bathrooms and hallways, up to $2,500, made by Halsted, seconded by Elliott. Roll call vote: 2 abstentions, 3 yes, 0 no. Motion passed.
- **Village of Dansville Community Survey:**
  Motion to approve the survey as-is made by Elliott, seconded by P. Rutan. Motion passed unanimously.
  Motion to approve printing and mailing postcards up to $450 made by Elliott, seconded by Hart. Roll call vote: Motion passed unanimously.
- **Historical Society Sign:**
  Halsted provided an update on the Historical Society sign. The idea of placing the sign flat against the building was discussed. Motion to approve the hanging of the sign flat

against the building, contingent on the Historical Society's agreement and after repair of the lintel steel by a licensed contractor, made by Elliott, seconded by P. Rutan. Motion passed unanimously. Halsted has received one quote for repair of the lintel steel and will collect two more.
Motion to approve paying up to $100 for half of the cost of hanging the sign by a licensed contractor made by Elliott, seconded by P. Rutan. Roll call vote: 4 yes, 1 no. Motion passed.

- **Water Purification Quotes:**
  Motion to approve the rental of the Besco water purification system at $30/month with a $150 installation fee made by Hart, seconded by Elliott. Roll call vote: Motion passed.
- **Budget Discussion:**
  The budget was reviewed and deemed satisfactory. Motion to remove the lawn mower rental and reallocate those funds to the capital improvement fund made by Halsted, seconded by Elliott. Roll call vote: 1 no, 4 yes. Motion passed.
- **Audit/Finances:**
  The Village was presented with a rough draft of the 2022-23 audit.
- **Event Fund:**
  Motion to approve up to $11,000 for Memorial Day weekend events, including fireworks, Easter events, and the Grand Reopening of the Village Hall, made by P. Rutan, seconded by Halsted. Roll call vote: Motion passed unanimously.
  Motion to donate one free hall rental as a door prize for the Village Hall reopening made by Hart, seconded by Elliott. Roll call vote: Motion passed unanimously.
  Motion to allocate up to $1,000 for beautification of the downtown area for the summer season made by P. Rutan, seconded by Hart. Roll call vote: Motion passed unanimously.

X. Extended Public Comment

- A resident inquired about the change in the hallway floor renovation.
- A concern was raised about the condition of the devices used to store the chairs and tables in the Village Hall.

XI. Board Member Comments/Concerns

No further comments or concerns were raised.

XII. Adjournment

The meeting was adjourned at 9:45 PM. Motion to adjourn made by Hart, seconded by Elliott. Motion passed unanimously.

Respectfully Submitted,
Pennie Rutan
DDA Member
Sitting in for Village of Dansville/DDA Clerk