

**Village of Dansville
Regular Meeting Minutes
December 9, 2024**

1. Call to Order

The meeting was called to order by President Hallock at 6:00 PM at the Dansville Village Hall, located at 1360 Mason St., Dansville, MI 48819.

Pledge of Allegiance was recited.

2. Roll Call

Present: Kirby, Bushard, Korpi, Djukic, Bell, Hallock

Non-Voting Members: Parsons, Ashton

Absent: None

Guests: None

3. Approval of Agenda

A motion to approve the agenda was made by Korpi, seconded by Bell. Motion carried unanimously.

4. Approval of November Meeting Minutes

A motion to approve the minutes from the November meeting was made by Korpi, seconded by Bushard. Motion carried unanimously.

5. Payment of Bills

A motion to approve the payment of bills was made by Bushard, seconded by Korpi. The motion passed unanimously by roll call vote.

6. Communications

- *Clerk's Report*: Presented and received.
- *Treasurer's Report*: Presented and received.
- *DPW Report*: Presented and received.
- *President's Report*: Presented and received.

7. Citizens' Concerns

There were no citizen concerns raised.

8. New Business

A. Treasurer Workshop

Treasurer Ashton expressed interest in attending a 2-day workshop hosted by the Michigan Township Association (MTA) at a cost of \$199. She requested that the \$199 be allocated from the Council Training GL account.

- A motion to approve this budget adjustment was made by Bushard, seconded by Korpi. The motion passed unanimously by roll call vote.
- A motion to approve the \$199 expense for the training was made by Bushard, seconded by Djukic. The motion passed unanimously by roll call vote.

B. DDA Updates

DDA President Warvel resigned during the DDA's Thursday meeting. She also outlined ten priorities she believes the DDA and Village Council should focus on moving forward.

- Until the new fiscal year, President Hallock appointed Vice President Halsted to serve as interim DDA President. Halsted informed the council of an upcoming building development presentation by Edwin Allen at the DDA meeting, scheduled for 7:00 PM at the Dansville High School Library.

C. Building/Zoning Concerns

A recent concern raised by the Village required a licensed building inspector, but it was discovered that the current Building and Zoning Administrator did not hold the necessary license. As a result, the administrator resigned. The state will temporarily oversee the position until the council decides whether to hire a new administrator or continue utilizing state services. Further discussion on this matter will take place at the January meeting.

D. Appointment of President Pro Temp

President Hallock recommended Ryan Bushard to serve as President Pro Temp.

- A motion to appoint Ryan Bushard as President Pro Temp was made by Kirby, seconded by Bell. The motion passed unanimously by roll call vote. Bushard abstained from voting.

9. Old Business

A. Audit

The audit is nearly complete, and the council is looking forward to beginning the next audit.

B. Insurance

A meeting to review the insurance policy is scheduled for January.

C. Job Descriptions

Job descriptions were discussed, and several edits were made.

D. Policy and Procedures

A discussion was held regarding various policy and procedure updates. Item 17 will be discussed further at the DDA meeting in January.

10. Board Member Comments/Concerns

- Bushard inquired about the strategic pillars.
- Ashton expressed her excitement for the future and her optimism regarding upcoming opportunities.
- Bell asked about the process for filling the vacant council seat.
- Korpi requested an update on the status of meeting minutes, which will be revised as necessary.

11. Adjournment

A motion to adjourn the meeting at 8:05 PM was made by Kirby, seconded by Korpi. The motion passed unanimously.

Kelsey Parsons

Respectfully Submitted,
Kelsey Parsons
Village of Dansville/DDA Clerk