

Village of Dansville
Downtown Development Authority
Meeting Minutes
November 7, 2024

I. Call to Order: November 7th, 2024, 2024, at 7:00 P.M. in Dansville Village Hall, 1360 Mason St., Dansville, MI 48819, by President Warvel.

II. Roll Call/Present: Parsons, Ashton, Hart, C. Rutan, P. Rutan, Elliott, Stolz, Halsted, Hallock, Warvel

Roll Call/Absent: Eifert, Kuch, Hershiser

Guests:

III. Approval of Agenda: Motion to approve agenda made by Halsted, 2nd Elliott. Unanimously carried.

IV. Approval of October Minutes: Motion to approve minutes with the addition of details requested by Stolz in Section VII.e. Communications / Development Report made by P. Rutan, 2nd C. Rutan. Unanimously carried.

V. Payment of Bills: Motion to approve made by Hart, 2nd Halsted. – Unanimous. Roll Call.

VI. Reporting

- a. Clerk: Available on the Village Website
- b. Treasurer: Available on the Village Website.

VII. Communications:

- a. LEAP Update: Absent
- b. Village Meeting: Given & Received by Hallock
- c. Township Meeting (1.1.3) (2.1.2): Given & Received by Warvel
- d. School Board Meeting (2.1.2) Absent
- e. Development (5.3.1) by Stolz. Possible options for land development are being researched while the tax capture issue is being resolved.

I. DDA Land Clean Up has been completed, which assists with visualizing future possibilities for the use of the land.

VIII. Citizens Comments/ Concerns:

- A citizen brought up their concern about the clean-up work that was done on DDA land, behind their house, and what the future plans might be for the land. They requested that meeting agendas be posted in advance of meetings.

IX. New Business:

- a. 2.1.1 Strategic Plan Warvel will work to schedule a joint meeting for DDA with the village council, township board, and school board. Hart will request permission to use space in the school for DDA meetings while the Village Hall is being renovated.
- b. Insurance: A motion to pay up to \$12,000 for insurance, made by Hallock 2nd by Stolz. Roll call taken, 5 yes 2 nos.
- c. Housing presentation: Halsted, will set up a meeting for a company to come in to present in the January meeting.

X. Old Business

a. Sidewalk Update (4.1.5)

The sidewalk project has been completed for the current fiscal year.

b. Event Committee meeting recap (5.2.1)

The Halloween event was great, and they had a great turn out! Cider and donut quantities were on target (240 servings). Fall decorations along M-36 will be replaced by winter decorations after Thanksgiving before the tree lighting event on December 1.

XI. Member Concerns/Comments:

1. Hart asked about the status of the audit; status of minutes being posted on the website; position descriptions for DPW employees; and a few questions regarding the hall make over.

2. President of the Village of Dansville – Hallock, addressed clarifications related to compliance with the Open Meetings Act.

3. Halsted – he is working towards a grant to add more light poles in the village

4. Ashton let the board know she would like to purchase a wreath through the PTO fundraiser for the Village door this year and reminded DDA members that budget discussion must start in December.

5. Elliott asked about the payroll transfer for the DDA's percentage of salary paid to the Clerk, Treasurer and the DPW staff. Elliott also expressed concern about 2024 meeting minutes not being on the website and asked about budget adjustments.

6. Rutan noted a correction to last month's budget adjustment for the web site in the budget document that was distributed with meeting materials (from \$850 to \$875).

XII. Adjourn: Meeting adjourned at 9:12 pm – Motion made by Stolz, 2nd Halsted.



Respectfully submitted,

Kelsey Parsons

Village of Dansville/DDA Clerk