

**Village of Dansville
Downtown Development Authority
Meeting Minutes
June 6th, 2024**

- I. **Call to Order: June 6th, 2024, at 7:00 P.M. in Dansville Village Hall, 1360 Mason St., Dansville, MI 48819, by President Warvel.**
- II. **Roll Call/Present: Parsons, Hart, C. Rutan, P. Rutan, Stolz, Hershiser, Halsted, Warvel**
Roll Call/Absent: Ashton, Elliott, Hallock, Eifert
Guests:
- III. **Approval of Agenda: Motion to approve agenda made by Halsted, 2nd Hershiser. Unanimously carried.**
- IV. **Approval of May Minutes: Motion to approve minutes made by P. Rutan, 2nd C. Rutan. Unanimously carried.**
- V. **Payment of Bills: Motion to approve made by, Warvel 2nd Stolz . – Unanimously carried. Roll call taken.**
- VI. **Reporting**
 - a. **Clerk: Given and Received**
 - b. **Treasurer: Absent**
- VII. **Communications:**
 - a. **LEAP Update: They will be doing follow ups regarding grants hopefully within the month.**
 - b. **Village Meeting: Clerk Parsons gave an update.**
 - c. **Township Meeting: President Warvel will be attending the next meeting.**
 - d. **School Board Meeting: Absent**
 - e. **Development: A presentation was given by Mike Stolz and Travis Halsted. Strategic pillar 3.1. 2 Stolz, and Halsted will continue to move forward in progress in the development in DDA land. A motion was made to appoint Stolz and Halsted as the lead of the Development of the Vacant DDA Land, made by Warvel 2nd by P. Rutan. Unanimously carried.**
- VIII. **Citizens Comments/ Concerns:**
- IX. **New Business:**
 - a. **AC unit for Village office: Motion to approve a portable AC unit at the price of no more than \$750, made by Halsted, 2nd by Hershiser. Roll call taken, unanimously carried.**
- X. **Old Business**
 - a. **Village hall phase 1 update and phase 2 discussion: Communication with Fresh Water Contracting, the start date of phase 1 will be around November. (6.1.1)**
 - i. **A walk through the whole Village building to help create a plan – this will take place before the next DDA meeting at 6:30 pm.**
 - b. **Sidewalk budget: a Motion was made to change the requirements for the Sidewalk project, due to the lack of bids being willing to be given made by Stolz, 2nd by P. Rutan. Unanimously carried, roll call taken. A motion was made to approve up to \$20,000 for this year for the sidewalk project, by Warvel, 2nd by P. Rutan. Unanimously carried. Roll call taken.**
 - c. **Food Bank/Historical Society lease review: A discussion was had about the current lease of the Historical Society, and a copy of the lease will be brought to the next meeting. The food bank is in a good and content spot.**
 - d. **DDA land cleanup /Village Clean up: Steps and ideas to start land clean up were discussed. Options for downtown and Village clean up with granger was also**

- discussed. A motion was made to approve up to \$6,000 for Village of Dansville Clean up, made by Halsted, 2nd by Hart. Roll call taken, unanimously carried. 6.1.2
- e. Memorial Weekend Recap: The parade and the weekend event went great, even with the weather happening but, all in all it was a great weekend!
 - f. Park update & Equestrian sign: Halsted has given an update on the park project, and the grant to fund the project. An update on the sign was given as well.

XI. Member Concerns/Comments:

a.

XII. Adjourn: Meeting adjourned at 9:14pm – Motion made by Stolz , 2nd by Hershisier.

A handwritten signature in black ink that reads "Kelsey Parsons". The signature is written in a cursive, flowing style.

Respectfully submitted,
Kelsey Parsons
Village of Dansville/DDA Clerk