

**Village of Dansville
Downtown Development Authority
Meeting Minutes
July 11, 2024**

- I. **Call to Order: June 6th, 2024, at 7:00 P.M. in Dansville Village Hall, 1360 Mason St., Dansville, MI 48819, by President Warvel.**
- II. **Roll Call/Present: Parsons, Ashton, Hart, P. Rutan, Stolz, Halsted, Hallock, Warvel**
Roll Call/Absent: Eifert, Kuch, C. Rutan, Elliott, Hershiser,
Guests: Richard Enty- LEAP, Kathy Driggs - Historical Society, Zela Jones – Food Bank
- III. **Approval of Agenda: Motion to approve agenda made by Halsted, 2nd Stolz. Unanimously carried.**
- IV. **Approval of June Minutes: Motion to approve minutes made by Stolz, 2nd Halsted**
- V. **Payment of Bills: Motion to approve made by Stolz, 2nd by Halsted. – Unanimously carried. Roll call taken.**
- VI. **Reporting (Reports are available on the website)**
 - a. **Clerk – Given& Received**
 - b. **Treasurer – Given& Received**
- VII. **Communications:**
 - a. **LEAP Update: Richard Enty spoke on what is going on within LEAP. Halsted, and Stolz will be in communication for assistants in a DDA project.**
 - b. **Village Meeting: Village President Hallock presented about the Village meeting.**
 - c. **Township Meeting: President Warvel gave an update on the communication she has been having with the township Clerk.**
 - d. **School Board Meeting: Absent**
 - e. **Development: Halsted and Stolz discussed what should be the first steps in moving forward with the Development plan.**
- VIII. **Citizens Comments/ Concerns:**

None
- IX. **New Business:**
 - a. **Reassignment of the Vice President: President Warvel, discussed with the current VP and she has agreed to step down, as she is very busy and would love for someone who is able to take on more at the DDA level to step in. Committee member Halsted has expressed interest in this position and gave his motivation on wanting the position. A Motion was made to appoint Travis Halsted as Vice President of the DDA made by Stolz, 2nd by P. Rutan. Roll call taken, unanimously carried.**
- X. **Old Business**
 - a. **Food Bank Lease Review: President Warvel, presented the about the utilization of the Village Hall from the food bank and the Historical Society. There was discussion of the lease that is wanted to be put into place for the food bank. This lease should be presented to the committee, then approved, and it will be presented to the food bank for a 30-day review to then be reviewed together at the next DDA meeting. A motion to approve the lease draft as presented was made by Warvel 2nd by Hart. Unanimously carried!**
 - b. **Village Hall phase 2 discussion: The DDA had a walk through before the meeting, in which the committee was able to see what updates should be made as we prepare to plan the 2nd phase of renovations. Halsted and Clerk Parsons will create a master list of what projects should be done, so the committee is able to move forward with some drawings.**

- c. **Lock Box:** Treasurer Ashton reached out to Chief Whipple regarding the lock box, and we will go ahead and get something purchased so we are able to start utilizing this.

XI. Member Concerns/Comments:

- a. **President Warvel** – Did some more research into the DDA land clean up and found what she feels would work best to go ahead and get that cleaned up. There is a concern that new, trash and items are added to the DDA land, and the DDA would like this to be addressed.
- b. **Halsted:** Is creating a survey to ask the Village what they would like to see within the Village limits. (1.1.3)

XII. Adjourn: Meeting adjourned at 8:38pm – Motion made by Stolz, 2nd Hallock. Unanimously carried.

A handwritten signature in black ink that reads "Kelsey Parseny". The signature is written in a cursive, flowing style.

Respectfully submitted,
Jennifer Ashton
Village of Dansville/DDA Treasurer