

Village of Dansville
Downtown Development Authority
Meeting Minutes
December 7, 2023

- I. Call to Order: December 7, 2023, at 7:00 P.M. in Dansville Village Hall, 1360 Mason St., Dansville, MI 48819, by President Warvel.
- II. Roll Call/Present: Parsons, Hart, C. Rutan, P. Rutan, Elliott, Stolz, Hershiser, Halsted, Hallock, Warvel
Roll Call/Absent: Eifert, Kuch.
Guests: Cloud Kelley
- III. Approval of Agenda: Motion to approve agenda made by Halsted, 2nd Elliott. Unanimously carried.
- IV. Approval of November Minutes: Motion to approve minutes made by Elliott, 2nd Rutan. Unanimously carried.
- V. Payment of Bills: Motion to approve made by Stolz, 2nd Halsted. – Rol call taken. Unanimously carried.
 - a. Motion to approve the adjustments to the Cement project at the village to pay up to \$2,700 more to Performance Concrete to fix a drainage problem caused by the footings under the door approved by Stolz, 2nd by P. Rutan. Roll call. Unanimously carried.
- VI. Clerk/Treasurer Report: (Appendix A)
 - a. Given and Received
- VII. Communications:
 - a. LEAP Update: Cloud Kelley of LEAP gave an all-around update, including potential grant opportunities for rural and/or underserved areas in Ingham Co. for broadband internet; affordable housing partnership; childcare coalition action plan; student career planning related to industry; business succession planning; and retention plan for small businesses.
 - b. Christmas: Clerk Parsons gave a update of the Christmas event that will be taking place at the Elementary School gym on December 8th. \$200 leftover from DDA Halloween event will be used to fund activities. Partnership with the school and PTO was beneficial and appreciated!
- VIII. Citizens Comments/ Concerns:
 - a. A citizen asked about the progress of the land sale.
 - b. A citizen suggested talking to the State Police and County regarding speed enforcement and crosswalk safety on M-36. Suggested that the school could apply for an exemption to the limit on school zone boundaries to encompass M-36 since M-36 is a state road.
- IX. New Business: (none)
- X. Old Business
 - a. Update of state grant request/ approval: Village President gave the update that the process is still pending – we are waiting for someone to give us the go ahead.
 - b. Maner Costerisan Update: Strategic plan is progressing, and a draft will be provided to DDA for review/approval. Financial restructuring between DDA and the Village will be next.
 - c. Food Bank Update: Stolz gave an update on the electrical updates with the Food bank involving the structure. This will remain on the agenda.

- d. Village Hall Construction: The committee brought ideas to the table – the overall idea is to create an overall vision before moving forward- this will create a laid-out plan for the committee to move forward. President Warvel will create a summary of ideas. Treasurer Ashton is working on a \$215,000 grant proposal for Village Hall renovations.
- e. Lease Agreement Revisions for Historical Society and Food bank: The idea of identifying a contractor to provide maintenance services for DDA buildings was raised. Tabled
- f. DDA Land Purchase Follow up: As of right now we will not be selling this DDA land. The committee would like to go ahead and get the village and the DDA in a better standing with the strategic planning and get the land itself cleaned up. This is something that the DDA will revisit and will keep on the DDA agenda as the committee continues to clean house.
- g. Sidewalk map: Cheryl gave an update and presented the map that was created.
- h. 2024 Budget Planning: This will be tabled for January.
- i. Park Update/Paperwork Submission: Travis gave an update on the park project. He unfortunately didn't have the best update, but he is still optimistic, and will continue to update the committee as news comes in.

XI. Member Concerns/Comments:

- a. C. Rutan suggested that we post a street sign on M-36 recognizing the equestrian team. Halsted will look into it.
- b. Elliott reiterated the need to clean up DDA land before selling to ensure safety.
- c. Halsted suggested renting a storage unit for old files that must be retained if there isn't sufficient space in the office.

XII. Adjourn: Meeting adjourned at 9:27_pm – Motion made by Stolz, 2nd Halsted. Unanimously carried.



Respectfully submitted,
Kelsey Parsons
Village of Dansville/DDA Clerk