

Village of Dansville Downtown Development Authority Meeting Minutes

January 8, 2026

I. Call to Order

The meeting was called to order by President Halsted at 7:00 PM on January 8, 2026, at the Dansville Village Hall, 1362 Mason Street, Dansville, Michigan.

II. Roll Call

- **Present:** Bushard, Eifert, Halsted, Hershiser, Kodish, C. Rutan, P. Rutan, Ashton
- **Absent:** Crippen, Elliott, Hart, Parker, Sweedyk, Loomis

III. Approval of Agenda

Motion by P. Rutan, seconded by Hershiser, to approve the agenda with changes (added to old business: social media; strike Michigan Class, Bank Cards Discussion, and Water Tower Discussion). Motion passed unanimously.

IV. Approval of Minutes

Motion by C. Rutan, seconded by Kodish, to approve the December 4, 2025, meeting minutes with one edit to the item on meeting night/schedule. Motion passed unanimously.

V. Approval of Payables

Motion by Hershiser, seconded by C. Rutan, to approve the December payables. Motion passed unanimously by roll call vote

- Yeas: Bushard, Eifert, Halsted, Hershiser, Kodish, C. Rutan, P. Rutan
- Nays: (none)

VI. Reporting

- **Clerk's Report:** (none)
- **Treasurer's Report:** Given by Treasurer Ashton.

VII. Public Comment

- A citizen asked about the DDA meeting schedule.

VIII. Communications

- **DDA President (Halsted):** Led a moment of silence in memory of Village Council member Jane Kirby who recently passed away.
- **Village Meeting (Bushard):** [Monthly Meeting Minutes - VILLAGE OF DANSVILLE](#). Discussed a record retention policy,
- **Township:** [Meeting Minutes – Ingham Township](#). Next meeting is January 21, 2026.
- **School Board:** [Meeting Minutes - Board of Education - Dansville Schools](#). Next meeting is January 26, 2026.
- **Event Committee (P. Rutan):** Family Movie Night is Friday, January 23.

IX. New Business

- **Chair Storage:** Halsted proposed buying a chair cart for \$272 that holds 84 chairs for the Village Hall. Motion by Kodish to purchase the 2-tier steel folding chair cart from Adir Office for \$272, seconded by C. Rutan. Motion passed unanimously by roll call vote
 - Yeas: Bushard, Eifert, Halsted, Hershiser, Kodish, C. Rutan, P. Rutan
 - Nays: (none)

X. Old Business

- **Historical society lighting request:** Historical Society replaced the light bulbs in the lights that weren't working properly, and it resolved the problem.
- **Electrical Assessment:** Received quotes from Speer Electric and Jeff Jones to upgrade the electrical system at the Village Hall. Motion by Bushard to approve up to \$15,000; seconded by P. Rutan. Motion passed unanimously by roll call vote
 - Yeas: Bushard, Eifert, Halsted, Hershiser, Kodish, C. Rutan, P. Rutan
 - Nays: (none)
- **Steel Lintel Replacement/Repair for FY27:** Having difficulty finding a contractor willing to bid on the work to repair the steel lintel on the façade of the Village Hall, but will keep trying.
- **Parking Lot Discussion for FY27:** Tabled.
- **Hall A/C Unit:** Contractors are scheduled in the coming weeks to assess and provide a quote for air conditioning for the Village Hall.
- **LEAP:** Halsted was informed by the Ingham County treasurer that the DDA would not experience any adverse financial effects by canceling the contract for LEAP's microservices. Motion by Halsted to cancel contract with Ingham County for LEAP's microservices, seconded by Hershiser. Motion passed unanimously by roll call vote
 - Yeas: Bushard, Eifert, Halsted, Hershiser, Kodish, C. Rutan, P. Rutan
 - Nays: (none).
- **Social Media:** Kodish is working with the Dansville School's art teacher to design a Facebook profile page/social media logo for the DDA/Village.

XI. Extended Public Comment

- A citizen asked about the lack of holiday decorations that were previously approved. A purchase was not made because the cost exceeded the approved budget.

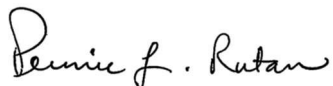
XII. Board Member Comments/Concerns

- C. Rutan is working on a proposal for spring downtown decorations.
- Kodish reported that a citizen raised a concern about the condition of the downtown area.
- Halsted may apply for a grant related to biking (possibly a bike rack).
- Ashton shared that the fire department is offering smoke detectors and carbon monoxide detectors, including installation (free for Ingham Township residents due to a grant).

XIII. Adjournment

Motion by P. Rutan to adjourn, seconded by Kodish. Motion passed unanimously. Meeting was adjourned at 8:08 PM.

Respectfully Submitted,



Pennie Rutan
DDA Member