

Village of Dansville
Downtown Development Authority
Meeting Minutes
December 8, 2022

- I. Call to Order: December 8th at 7:00 P.M. in Dansville Village Hall, 1360 Mason St., Dansville, MI 48819, by President Warvel.
- II. Roll Call/Present: Parsons, Eifert, V. Hart, C. Rutan, Elliot, S. Hart, Hershiser, Nevills, Hallock, Warvel
Roll Call/Absent: Kuch, P. Rutan
Guests:
- III. Approval of Agenda
- IV. Approval of November Minutes: Motion to approve minutes made by Elliot, 2nd by Rutan. Unanimously carried.
- V. Payment of Bills: Motion to approve made by Elliot, 2nd Nevills. – Unanimous. Roll Call.
- VI. Communications:
 - Burnham and Flowers.
 - A motion to approve Payment of \$11,100, which is half of the Annual Liability insurance made by Nevills 2nd by S. Hart pending village council vote. Roll Call. Unanimously carried.
- VII. Citizens Comments/ Concerns.
 - Gailey: Acting as a citizen, informed council that the audit will be done by the end of the year.
- VIII. New Business:
 - Budget planning
 - Discussion to establish a budget for the DDA. President Warvel requested council bring ideas for the DDA that they would like to be completed in the near future.
 - Mike Stolz – Interest in being a committee member of the DDA.
 - Mike Stolz did request in writing that he has interest in being apart of the DDA. He expressed why he is interested and what he hopes to bring to the board if he can join the DDA.
 - A closed meeting was called at the end of the session to discuss the addition of Mike Stolz. Closed session called at 7:36 PM. A vote of 7 yes 2 no, this will be brought to Village council.
- IX. Old Business
 - Revised Document(s) for Personal/ Public use of DDA Land
 - A motion to approve a Resolution of utilizing land owned by the Dansville Development Authority with specific adjustments made by Elliot 2nd by Hershieser. Unanimously carried.
 - Job Descriptions

- President Warvel will be going through Job descriptions and hopes to be able to present job descriptions for President, Treasurer, Clerk, and board members at the January meeting.
 - Food Bank
 - The food bank has been working hard this season. The leader of the Food Bank has invited the board to do a walk through to show the board the improvements, as the DDA and the food bank work closely to build the relationship. A date will be set up for the board to walk through the Food Bank in January.
- X. Board Member Concerns/Comments:
Shane Hart announced that this will be his last DDA meeting. We will be sad to see him go but thank him for his time and service to the community.
- XI. Adjourn: Meeting adjourned at pm – Motion made by Elliot, 2nd C. Hart. Unanimously Carried.



Respectfully submitted,
Kelsey Parsons
Village of Dansville/DDA Clerk