

**Village of Dansville  
Downtown Development Authority  
Meeting Minutes  
January 9, 2025**

**I. Call to Order**

The meeting was called to order at 7:00 PM on January 9, 2025, at Dansville High School, 1264 Adams Street, Dansville, MI 48819, by Interim President Halsted.

**II. Roll Call**

**Present:** Parsons, Ashton, Stolz, Hershiser, P. Rutan, Kuch, C. Rutan, Hallock, Hart, Halsted

**Absent:** Eifert, Elliott

**Guests:** Brian Farkas (Allen Edwin Homes), Richard Enty (LEAP)

**III. Approval of Agenda**

A motion to approve the agenda was made by Hallock and seconded by C. Rutan. The motion passed unanimously.

**IV. Approval of December Minutes**

A motion to approve the minutes from the December meeting was made by Kuch and seconded by C. Rutan. The motion passed unanimously.

**V. Payment of Bills**

A motion to approve the November and December bills was made by Hallock and seconded by Hart. The motion passed unanimously following a roll call vote.

**VI. Reports**

- **Clerk:** Report given and available on the website.
- **Treasurer:** Report given and available on the website.

**VII. Public Comment**

None.

**VIII. Communications**

- **LEAP Update:** The end-of-year survey has been submitted, and LEAP plans to provide an overview by the end of February.
- **Village Meeting (David):** Interim President Halsted provided an update, confirming that he will continue in the interim president role until the end of the 2024-2025 fiscal year.
- **Township Meeting (1.1.3) (2.1.2):** Vacant
- **School Board Meeting (2.1.2):** Vacant

**IX. New Business**

**a. DDA President Position**

This was discussed during the Village Meeting review.

**b. Allen Edwin Homes Developer Presentation (Brian Farkas)**

Brian Farkas gave a presentation detailing what Allen Edwin Homes can offer to the Village/DDA. A Q&A session followed.

**c. Village Hall Renovation Update**

Interim President Halsted read a notice from Freshwater Contracting, LLC (owner Nick Hart), explaining an incident during the removal of cement flooring, which caused a wall crack. The wall was temporarily fastened for support until further repairs can be made. Nick Hart will continue to provide updates.

The DDA reviewed renovation samples provided by Freshwater Contracting, LLC. During this discussion, Stolz submitted a letter to Interim President Halsted stating that he would be stepping out of the meeting due to a conflict of interest, as he is related to members of Freshwater Contracting, LLC. The letter was read aloud to the committee, and Stolz did not return.

**d. Village of Dansville Community Assessment Survey**

Interim President Halsted shared a copy of the survey with the DDA committee. The committee will review the survey throughout January and February and will bring any feedback or adjustments to the February meeting.

**e. Hanging of the Historical Society Sign**

Interim President Halsted presented a sign approved by prior leadership to be attached to the Village Building, covering the Village Hall sign. However, this installation was not officially approved. The Historical Society is seeking guidance from the DDA regarding next steps. The DDA will obtain quotes for the installation of the sign and present them at the next meeting.

**f. Public Events Policy Review**

A Special Events policy was presented to the DDA for review. Since the Village does not hold special events but the DDA does, the policy was reviewed and edited by the committee to include situations where prizes are given onsite during an event. A revised version will be presented for approval at the February meeting.

**g. Performance Concrete Dirt Invoice**

A motion was made to approve the payment of an unpaid invoice for \$740 related to additional work requested by a DDA member to bring in dirt to level the ground adjacent to new sidewalks. The motion was made by P. Rutan and seconded by C. Rutan. The motion passed unanimously following a roll call vote.

**X. Old Business**

None.

**XI. Extended Public Comment**

None.

**XII. Member Concerns/Comments**

- P. Rutan requested that the carry-over balance be added to the budget document.

- Interim President Halsted asked the committee for approval to donate the old fridge from Village Hall to the DPW. The committee agreed.
- Members expressed appreciation for Halsted's service as interim president.

### **XIII. Adjournment**

The meeting was adjourned at 8:55 PM. A motion to adjourn was made by C. Rutan and seconded by Hart. The motion passed unanimously.

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*Kelsey Parsons*

**Respectfully submitted,**  
Kelsey Parsons  
Village of Dansville/DDA Clerk

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