

**Village of Dansville
Downtown Development Authority
Meeting Minutes
February 8, 2024**

- I. **Call to Order:** February 8, 2024, at 7:00 P.M. in Dansville Village Hall, 1360 Mason St., Dansville, MI 48819, by President Warvel.
- II. **Roll Call/Present:** Parsons, Eifert, Hart, Kuch, P. Rutan, Hershiser, Hallock, Warvel,
Roll Call/Absent: Halsted, Elliott, Stolz, C. Rutan
Guests: Jaclyn Hutchinson with LEAP
- III. **Approval of Agenda:** Motion to approve agenda made by P. Rutan, 2nd Hart. Unanimously carried.
- IV. **Approval of January Minutes:** Motion to approve minutes made by Hart 2nd Hershiser. Unanimously carried.
- V. **Payment of Bills:** Motion to approve exception of the Midwest Power Equipment made by Warvel, 2nd by P. Rutan. – Unanimously carried. Roll call taken.
- VI. **Clerk/Treasurer Report**
 - a. **Treasurer Report- Given and Received – please see report page.**
 - b. **Clerk Report – Given and Received- please see report page.**
- VII. **Communications:**
 - a. **LEAP Update:** Jaclyn Hutchinson spoke on behalf of LEAP to give an update.
- VIII. **Citizens Comments/ Concerns:**
- IX. **New Business:**
- X. **Old Business**
 - a. **2024 Budget Planning:** A motion to approve budget with adjustments made by Warvel 2nd by Hallock. Roll call taken, unanimously carried.
 - b. **Strategic Plan Review:** The Village and DDA were presented with a strategic plan with Pillars. A discussion on the Pillars and the plan for moving forward was had.
 - c. **Update of state grant request/ David:** The State will be assisting with a portion of the project.
 - d. **Food Bank update and Historical Society (Stolz) :** President Warvel has taken over this project. In the future there will be a lease for both organizations for the use of the building.
 - e. **Village Hall Construction:** One quote was received from Fresh Water Contracting. A templet was created on the project that will be presented to other contractors to also receive other quotes for this project. The committee would like to receive 6 quotes for this project. A list of local contractors will be brought to the March meeting, to be voted on to send out invites to submit bids on the project.
 - f. **Festival Committee Projects:** The committee is asking for the funds for the fireworks, a deposit will be due in March. As well as funds for “Egg My Yard”, and signs for the Memorial Day Parade. A motion to approve \$6,000 in funds for events made by Hart, 2nd by Hallock. Roll call taken. Unanimously carried.
- XI. **Member Concerns/Comments:**
 - a. **Hart – Would love to see photos from local events that the DDA and the Village put on.**

- b. Warvel- would like to see a representative from the DDA at the Township, the Village and the School board meetings and then have a section in the agendas to recap all the meetings. Warvel will take on the Township meetings, Parsons will go to the school board meeting.

XII. Adjourn: Meeting adjourned at 9:58pm – Motion made by Kuch, 2nd Hart.

A handwritten signature in black ink that reads "Kelsey Parsons". The signature is written in a cursive, flowing style.

Respectfully submitted,
Kelsey Parsons
Village of Dansville/DDA Clerk