

Village of Dansville
Downtown Development Authority
Meeting Minutes
August 8th, 2024

I. Call to Order

President Warvel called the meeting to order at 7:00 P.M. on August 8th, 2024, at Dansville Village Hall, 1360 Mason St., Dansville, MI 48819.

II. Roll Call

- **Present:** Parsons, Eifert, Kuch, Hart, P. Rutan, C. Rutan, Stolz, Halsted, Hallock, Warvel
- **Absent:** Elliott, Hershiser, Ashton
- **Guests:** Richard Enty (LEAP)

III. Approval of Agenda

Motion to approve the agenda was made by Halsted and seconded by Stolz. The motion passed unanimously.

IV. Approval of Minutes

Motion to approve the minutes from the previous meeting was made by Warvel and seconded by C. Rutan.

V. Payment of Bills

Motion to approve the payment of bills was made by Stolz and seconded by Halsted. The motion passed unanimously with a roll call vote.

VI. Reports

- **Clerk's Report:** Submitted and accepted.
- **Treasurer's Report:** Submitted and accepted (Treasurer was absent).

VII. Communications

- **LEAP Update:** Richard Enty provided an update on LEAP's recent developments and available offerings.
- **Village Meeting (Dave):** Submitted and accepted.
- **Development (Mike 5.3.1):** Submitted and accepted.
- **Township Report:** Submitted and accepted.
- **School Board Report:** Not applicable.

VIII. Citizens' Comments and Concerns

No comments or concerns were raised.

IX. New Business

- **Website Information on Village and DDA Positions:**
 - Discussion on action items:
 - Job Descriptions within the Village
 - Volunteer Opportunities
 - Documenting Pillars
 - Overview of Village Functions

X. Old Business

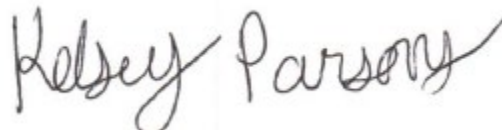
- **Village Hall Phase 2:** Ongoing discussion (Item 4.1.1).
- **Manner Costerisan Status:** Ongoing discussion (Item 3.1.1).
- **Budget Review:**
 - Motion to amend the budget by deducting \$649.00 from previous years' funds and increasing the Miscellaneous Expense Fund for the purchase of an AC unit. Motion made by Warvel, seconded by P. Rutan.
 - Motion to amend the budget by deducting \$17,965 from previous years' funds and increasing the Professional & Contractual Services Expense Fund to \$18,915. Motion made by Warvel, seconded by Hallock. The motion passed unanimously with a roll call vote.
 - Motion to add \$6,000 to the Professional & Contractual Services for DDA land cleanup. Motion made by Warvel, seconded by Halsted. The motion passed unanimously with a roll call vote.
- **Strategic Plan Modification:**
 - President Warvel proposed creating a dynamic, continuously evolving document for the strategic pillars.

XI. Member Concerns and Comments

- **President Warvel:** Reported meeting with Carol of the Historical Society and provided the committee with a copy of the contract and a spare key to their office.
- **Halsted:** Expressed concern about large items in yards, such as vehicles.

XII. Adjournment

The meeting was adjourned at 8:59 P.M. Motion made by Stolz, seconded by C. Rutan. The motion passed unanimously.



Respectfully submitted,
Kelsey Parsons
Village of Dansville/DDA Clerk

